

Northrop Grumman Corporation (NYSE:[NOC](#)) is a leading global security company whose 120,000 employees provide innovative systems, products, and solutions in aerospace, electronics, information systems, shipbuilding and technical services to government and commercial customers worldwide has openings at our Palmdale site for experienced subcontracts administrators.

Supporting the Strike and Surveillance Systems Division within the Aerospace Systems Sector, these positions involve the management of high value, complex subcontracts within a dedicated program team. The responsibilities of these positions include providing guidance and Materiel leadership where the team includes supporting buying and liaison personnel. The responsibilities include working with the IPT to develop requirements documents, issue request for proposals, negotiate and issue subcontracts, and the post award management of those subcontracts within an IPT setting. These positions require a good understanding of FAR and EVMS and the ability to solve complex problems. Additionally, the positions entail the preparation and presentation of program status briefings to program and functional management. Basic qualifications: Bachelor's Degree (preferred disciplines are finance, business or supply chain management) or equivalent plus 10 years in managing subcontracts along with prior management experience and a proven successful track record. Current DoD Top Secret clearance required and ability to obtain special access clearance.

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