

Well established supplier of high reliability electronic sequencing and safe & arms systems for the Military, Space and Defense Industries in Chatsworth is seeking a **Contracts Manager**.

Responsibilities:

- All phases of contract administration from price proposal preparation, negotiation through contract close-out
- Analysis, interpretation and implementation of contract terms and conditions, change control, providing internal guidance to other departments and program managers, handling customer requests, and maintaining auditable records
- Key contracts advisor to management for development strategies, proposal development, negotiation and effective administration of U.S. government, commercial, and international contracts
- Provide oversight of, and evaluate the activities of personnel in ESP bid/proposal efforts
- Ensure that contractual risks are identified and mitigated with appropriate contract provisions
- Contribute to development of innovative solutions to address business opportunities and complex problems in coordination with others
- Drafts, reviews and redlines non-disclosure agreements , hold harmless releases, engagement letters, master services agreements and other commercial agreements
- Assist in definition, implementation and maintenance of updated contracting management

Requirements:

- BS in Business or a related field, prefer a JD
- Minimum of 10 years experience in a government contracting environment
- Solid knowledge of FAR, FAR supplements, UCC, and CAS plus a working knowledge of U.S. Export regulations
- MS Office Suite (Excel, Word, Powerpoint as a minimum)
- MS Visio and Project desired
- Exemplary oral and written communication skills
- Strong organizational skills

Must be a U.S. Citizen. Candidate will be required to hold a Secret Clearance.

Please forward resume with salary history/requirement referencing **ESPPR000782** to (resumes without will not be considered):

E: TRI@Teledyne.com

F: 310) 823-1802

Attn: Human Resources

EOE/M/F/D/V/AA